



EMPLOYMENT SERVICES MISSISSAUGA

6750 Winston Churchill Blvd., Unit 8A, Mississauga ON L5N 4C4

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November 2017 Workshop Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
		1 PATHWAY TO SUCCESS 10:00 am – 1:00 pm	2 DYNAMIC RESUME WRITING 9:00 am – 12:30 pm	3 RESUME CRITIQUE <i>(Prerequisite: Dynamic Resume Writing)</i> 9:00 am – 3:00 pm
6 PATHWAY TO SUCCESS 10:00 am – 1:00 pm RESUME CRITIQUE <i>(Prerequisite: Dynamic Resume Writing)</i> 9:00 am – 3:00 pm	7 PATHWAY TO SUCCESS 10:00 am – 1:00 pm	8 PATHWAY TO SUCCESS 10:00 am – 1:00 pm	9 ACE YOUR INTERVIEW! 9:00 am – 12:30 pm	10 MENTORING INFORMATION SESSION for Newcomers 9:30 am – 12:00 pm
13 RESUME CRITIQUE <i>(Prerequisite: Dynamic Resume Writing)</i> 9:00 am – 3:00 pm	14 SETTLEMENT SERVICES 9:30 am – 12:00 pm (Appointment only)	15 DYNAMIC RESUME WRITING 9:00 am – 12:30 pm	16 JOB FAIR 10.0 am – 12.00 pm	17 SECOND CAREER INFO SESSION 9:00 am - 12:00 pm (by EC Referral only)
20 RESUME CRITIQUE <i>(Prerequisite: Dynamic Resume Writing)</i> 9:00 am – 3:00 pm			23 ACE YOUR INTERVIEW! 9:00 am – 12:30 pm	24 MENTORING INFORMATION SESSION for Newcomers 9:30 am – 12:00 pm
27 RESUME CRITIQUE <i>(Prerequisite: Dynamic Resume Writing)</i> 9:00 am – 3:00 pm		29 DYNAMIC RESUME WRITING 9:00 am – 12:30 pm		

Register as soon as possible to reserve a seat and please call if you are unable to attend.
This schedule is subject to change.

THANK YOU!

This Employment Ontario Service is funded in part by the Government of Canada



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WORKSHOP DESCRIPTIONS

Dynamic Resume Writing – the right one will make the difference! (3.5 hours)

Learn how to write a targeted resume using accomplishment statements and key words. Identify what information employers are looking for when they review resumes. Discover how to market yourself effectively by using various types of resumes.

Ace Your Interview! – your interview is key to getting the job! (3.5 hours)

Discover how to handle challenging interview questions with confidence. Learn how to collect, compile and present information that showcases your skills and experience. Find out the common mistakes that happen in interviews and how to avoid them.

Mentoring for Newcomers Information Session (3 hours)

Learn about The Mentoring Partnership, a government funded program that brings together recent skilled immigrants and established professionals in occupation-specific mentoring relationships. Discover what it takes to become a “mentee” and get the inside perspective on your career path.

Second Career - Information Session (3 hours) –Employment Consultant referral only

The Second Career Strategy information session will help recently laid off, unemployed workers to make the transition to a new career in a high-skill occupation that is demand. The strategy provides financial assistance, based on individual need, to help people with costs associated with long-term training.

Settlement Services (By Appointment Only)

Settlement counselor from Peel Multicultural Council is on hand to assist newcomer clients and families adjust to new life in Canada. Counselor can assist with interpretation and translation of documents; applying for SIN cards and social assistance; language classes; schools and health care and Canadian citizenship.

Targeting Employers in Your Field (1 1/2 hours)

A workshop for individuals on how to target potential employers. Acquire information on how to effectively use internet-based company directories to identify employers. Individuals will have the opportunity to practice navigating the various websites with assistance from staff.

Pathways to Success Women’s Program (3 hours)

A 2-3-week life skills, career and small business program for women.