



BRAMPTON EMPLOYMENT SERVICES

WORKSHOP & EVENTS SCHEDULE | JANUARY 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1 OFFICE CLOSED FOR NEW YEAR'S DAY	2	3	4 STRATEGIC RÉSUMÉS 9:30 am - 12:30 pm
7 SCOTT'S DIRECTORY INFORMATION SESSION 10:00 am - 11:00 am	8	9 ACE YOUR INTERVIEW 9:30 am - 12:30 pm	10 ENHANCING ECONOMIC OPPORTUNITIES FOR OLDER UNEMPLOYED WORKERS 9:30 am - 3:00 pm	11 NETWORKING AND JOB SEARCH STRATEGIES 9:30 am - 10:45 am BUILDING YOUR LABOUR MARKET PROFILE 11:00 am - 12:30 pm
14 PATHWAYS TO SUCCESS: LIFE SKILLS, CAREER & SMALL BUSINESS PROGRAM FOR WOMEN 10:00 am - 1:00 pm	15	16 EMPLOYMENT ONTARIO SERVICES 9:30 am - 10:30 am SECOND CAREER STRATEGY 10:45 am - 12:30 pm	17 ENHANCING ECONOMIC OPPORTUNITIES FOR OLDER UNEMPLOYED WORKERS 9:30 am - 3:00 pm	18 STRATEGIC RÉSUMÉS 9:30 am - 12:30 pm
21 ACE YOUR INTERVIEW 9:30 am - 12:30 pm	22	23	24	25 NETWORKING AND JOB SEARCH STRATEGIES 9:30 am - 10:45 am BUILDING YOUR LABOUR MARKET PROFILE 11:00 am - 12:30 pm
28 RÉSUMÉ REVIEW (PRE-REQUISITE: STRATEGIC RÉSUMÉS) 9:30 am - 12:30 pm	29	30	31	

January Workshop/Event Descriptions

SCOTT'S DIRECTORY INFORMATION SESSION: The Scott's Directory is a unique resource that provides you with the information you need to access approximately 76,600 organizations and 128,100 executive contacts. It assists you with finding the right businesses that match your skills and employment needs which will make your job search efficient and effective. **January 7: 10:00 am to 11:00 am**

PATHWAY TO SUCCESS: LIFE SKILLS, CAREER & SMALL BUSINESS PROGRAM FOR WOMEN. This 3-week program offers individual coaching and group workshops. Program includes: Motivation and Self-esteem, Personal and Professional Communication, Small Business Tips and Resources, etc.

January 14: 10:00 am to 1:00 pm

Brampton Employment Services
10 Gillingham Drive, Suite 300, Brampton, ON L6X 5A5
Phone: 905.459.8855
Email: bramptonemployment@costi.org
Hours: Monday to Friday 8:30 am–4:30 pm



This Employment Ontario service is funded in part by the Government of Canada.

January Workshop/Event Descriptions

STRATEGIC RÉSUMÉS: The right one will make a difference. Learn from the experts. Learn how to write a targeted résumé using accomplishment statements and keywords; identify what information employers are looking for when they review résumés; discover how to market yourself effectively by using various types of résumés. **January 4 & 18**

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ACE YOUR INTERVIEW: The Interview is key to getting a job. Discover how to handle challenging interview questions with confidence; find out the common mistakes that happen in interviews and how to avoid them. **January 9 & 21**

ENHANCING ECONOMIC OPPORTUNITIES FOR OLDER UNEMPLOYED WORKERS: Provides tips and fresh perspectives specific to the mature job seeker and expectations related to today's workplace. How to use "net giving", a networking alternative for finding your job niche and building on your strengths and experience. **January 10 & 17**

NETWORKING AND JOB SEARCH STRATEGIES: 88% of jobs are not advertised! Find out where the jobs are and how to gain access to them; discover how easy it is to network to get employed. **January 11 & 25**

BUILDING YOUR LABOUR MARKET PROFILE: Navigate online labour market information to research job opportunities and employer trends and wages; access useful job search websites. **January 11 & 25**

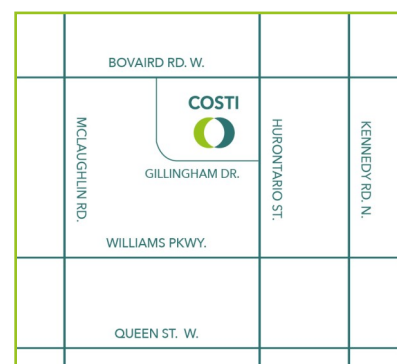
PATHWAY TO SUCCESS LIFE SKILLS, CAREER & SMALL BUSINESS PROGRAM FOR WOMEN. This 3-week program offers individual coaching and group workshops. Program includes: Motivation and Self-esteem, Personal and Professional Communication, Small Business Tips and Resources, etc. **January 14**

EMPLOYMENT ONTARIO SERVICES: This Employment Ontario Services information session will familiarize individuals with resources available to them through our Resource and Information Centre and our Employment Ontario funded programs. **January 16**

SECOND CAREER STRATEGY: The Second Career Strategy information session will help recently laid-off, unemployed workers make the transition to a new career in a high-skilled occupation that is in demand. Second Career Strategy provides financial assistance based on individual need to assist people with some of the costs associated with long-term training plans, including the cost of tuition and books. **January 16**

RÉSUMÉ REVIEW: (PRE-REQUISITE: STRATEGIC RÉSUMÉS)

This is a structured workshop where individuals will ask questions about their résumé and get an HR perspective from the employer's point of view. **January 28**



**Available Brampton transit routes
2, 5, 502, 505**