



BRAMPTON EMPLOYMENT SERVICES

WORKSHOP & EVENTS SCHEDULE | NOVEMBER 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2 STRATEGIC RÉSUMÉS 9:30 am - 12:30 pm
5 SCOTT'S DIRECTORY INFORMATION SESSION 10:00 am - 11:00 am	6	7 ACE YOUR INTERVIEW 9:30 am - 12:30 pm	8	9 NETWORKING AND JOB SEARCH STRATEGIES 9:30 am - 10:45 am BUILDING YOUR LABOUR MARKET PROFILE 11:00 am - 12:30 pm
12	13	14 EMPLOYMENT ONTARIO SERVICES 9:30 am - 10:30 am SECOND CAREER STRATEGY 10:45 am - 12:30 pm	15 STRATEGIC RÉSUMÉS 9:30 am - 12:30 pm	16 MENTORING PARTNERSHIP 10:00 am - 12:00 pm
19 ACE YOUR INTERVIEW 9:30 am - 12:30 pm	20	21	22	23 NETWORKING AND JOB SEARCH STRATEGIES 9:30 am - 10:45 am BUILDING YOUR LABOUR MARKET PROFILE 11:00 am - 12:30 pm
26 RÉSUMÉ REVIEW STRATEGIC RÉSUMÉS (Pre-requisite) 9:30 am - 12:30 pm	27	28	29	30

November Workshop/Event Description

SCOTT'S DIRECTORY INFORMATION SESSION: The Scott's Directory is a unique resource that provides you with the information you need to access approximately 76,600 organizations and 128,100 executive contacts. It assists you with finding the right businesses that match your skills and employment needs which will make your job search efficient and effective. **November 5: 10:00 am to 11:00 am**

November Workshop/Event Descriptions

STRATEGIC RÉSUMÉS: The right one will make a difference. Learn from the experts. Learn how to write a targeted résumé using accomplishment statements and keywords; identify what information employers are looking for when they review résumés; discover how to market yourself effectively by using various types of résumés. **November 2 & 15**

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ACE YOUR INTERVIEW: The Interview is key to getting a job. Discover how to handle challenging interview questions with confidence; find out the common mistakes that happen in interviews and how to avoid them. **November 7 & 19**

NETWORKING AND JOB SEARCH STRATEGIES: 88% of jobs are not advertised! Find out where the jobs are and how to gain access to them; discover how easy it is to network to get employed. **November 9 & 23**

BUILDING YOUR LABOUR MARKET PROFILE: Navigate online labour market information to research job opportunities and employers trends and wages; access useful job search websites. **November 9 & 23**

EMPLOYMENT ONTARIO SERVICES: This Employment Ontario Services information session will familiarize individuals with resources available to them through our Resource and Information Centre and our Employment Ontario funded programs. **November 14**

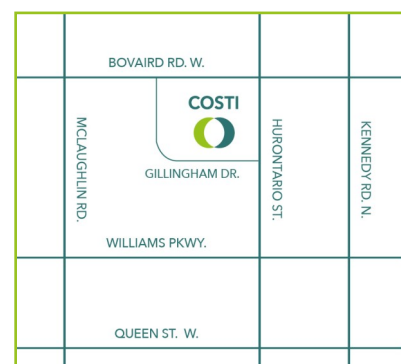
SECOND CAREER STRATEGY: The Second Career Strategy information session will help recently laid-off, unemployed workers make the transition to a new career in a high-skilled occupation that is in demand. Second Career Strategy provides financial assistance based on individual need to assist people with some of the costs associated with long-term training plans, including the cost of tuition and books. **November 14**

MENTORING PARTNERSHIP: The Interview is key to getting a job.

Gain a better understanding of the Canadian workplace and industry trends; learn how to build a local professional network. **November 16**

RÉSUMÉ REVIEW: STRATEGIC RÉSUMÉ WORKSHOP PRE-REQUISITE:

This is a structured workshop where individuals will ask questions about their résumé and get an HR perspective from the employer's point of view. **November 26**



**Available Brampton transit routes
2, 5, 502, 505**