



# MISSISSAUGA EMPLOYMENT SERVICES

## WORKSHOP & EVENTS SCHEDULE | MAY 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	<b>1</b>	<b>2</b> MENTORING FOR NEWCOMERS INFORMATION SESSION 9:00 am—12:00 pm	<b>3</b> DYNAMIC RÉSUMÉ WRITING 9:00 am—12:30 pm	<b>4</b> ACE YOUR INTERVIEW 9:00 am—12:30 pm
<b>7</b> RÉSUMÉ CRITIQUE (PRE-REQUISITE: DYNAMIC RÉSUMÉ WRITING WORKSHOP ) 9:00 am—3:00 pm (By appointment only)	<b>8</b> SETTLEMENT SERVICES 9:30 am—12:00 pm (By appointment only)	<b>9</b> DYNAMIC RÉSUMÉ WRITING 9:00 am—12:30 pm	<b>10</b>	<b>11</b> SECOND CAREER INFORMATION SESSION 9:00 am—12:00 pm
<b>14</b> RÉSUMÉ CRITIQUE (PRE-REQUISITE: DYNAMIC RÉSUMÉ WRITING WORKSHOP ) 9:00 am—3:00 pm (By appointment only)	<b>15</b> MENTORING FOR NEWCOMERS INFORMATION SESSION 9:00 am—12:00 pm	<b>16</b> DYNAMIC RÉSUMÉ WRITING 9:00 am—12:30 pm	<b>17</b> ACE YOUR INTERVIEW 9:00 am—12:30 pm	<b>18</b>
<b>21</b> VICTORIA DAY HOLIDAY CENTRE CLOSED	<b>22</b>	<b>23</b> DYNAMIC RÉSUMÉ WRITING 9:00 am—12:30 pm	<b>24</b> JOB FAIR 10:00 am—12:00 pm	<b>25</b> POWER OF LINKEDIN AND INTERNET IN JOB SEARCH 9:00 am—12:00 pm
<b>28</b> RÉSUMÉ CRITIQUE (PRE-REQUISITE: DYNAMIC RÉSUMÉ WRITING WORKSHOP ) 9:00 am—3:00 pm (By appointment only)	<b>29</b>	<b>30</b>	<b>31</b>	

### May Workshop/Event Description

**EXPLORE THE POWER OF LINKEDIN AND INTERNET IN YOUR JOB SEARCH:** Workshop on navigating through occupation specific websites, exploring internet job boards, conducting research on industry clusters and developing/enhancing your LinkedIn Profile

**JOB FAIR:** Interviews to be conducted by Employers for various positions. Register early, carry multiple copies of your Resume and Dress for Success.

## May Workshop/Event Descriptions

**DYNAMIC RÉSUMÉ WRITING: The right one will make a difference.** Learn how to write a targeted résumé using résumé writing basics; utilize powerful action verbs, keywords and accomplishment statements.

**May 3, 9, 16 and 23**

**ACE YOUR INTERVIEW:** Discover how to handle challenging Interview questions with confidence. Learn how to collect, compile and present information that showcases your skills and experience. Find out the common mistakes that happen in Interviews and how to avoid them. **May 4 and 17**

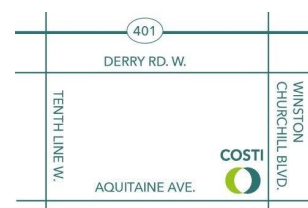
**MENTORING FOR NEWCOMERS INFORMATION SESSION:** Learn about The Mentoring Partnership, a government funded program that brings together recently-arrived skilled immigrants and established professionals in occupation-specific mentoring relationships. Find out about what it takes to become a “mentee” and get the inside perspective on your career path. **May 2 and 15**

**POWER OF LINKEDIN AND INTERNET IN JOB SEARCH:** A workshop for individuals on how to target potential employers, navigate through online directories and create/enhance your professional profile on LinkedIn. **May 25**

**SECOND CAREER INFORMATION SESSION:** The Second Career Strategy Information Session will help recently laid-off, unemployed workers make the transition to a new career in a high skilled occupation that is in demand. Second Career Strategy provides financial assistance based on individual needs to assist people with some of the costs associated with long-term training plans. **May 11**

**RÉSUMÉ CRITIQUE—By appointment only:** Dynamic Résumé Writing Workshop must be completed in advance. **May 7, 14, and 28**

**SETTLEMENT SERVICES—By appointment only:** Settlement Counsellor from Peel Multicultural Council is on hand to assist newcomer clients and families in adjusting to new life in Canada. Counsellor can assist with interpretation and translation of documents, applying for SIN cards and social assistance, language classes, schools, health care and Canadian Citizenship. **May 8**



**Available Mississauga (MiWay)  
transit routes**  
**10, 45, 46, 64, 87**